
Meeting Location	Colorado Center Community room
Meeting Subject	Committee – Financial & Tax Issues – Architectural News
Meeting Date	Thursday, June 1 st 2017, 7:00 pm
Present	Amir Daghigh, Hamidreza Dehghan, Mehrzard Rafeei, Sara Moomsaz, Parisa Khosravi, Susan Mollasalehi, Loosineh Davoodian, , Amir Tahmasebi, Gerigor Daneshvar, Ehsan Jelveh Moghaddam
Guest Member	Shahram Shokoufandeh, Sima Haghighi, Iraj Yamin esfandiyari, Mohammad Borghei, Mohammad Moayeri
Date Issued	6/20/17
Chair Person	Hamidreza Dehghan
Secretary	Susan Mollasalehi

Agenda:

- 1- Setting milestones for every committee (set a date for group meetings)
 - 2- Membership and Sponsors dues.
 - 3- Architectural news to members.
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- 1- Setting milestones for every committee (set a date for group meetings)
 - Report by Sara from education Committee about upcoming workshops and panel discussion.
 - All participants are members of SIAP.
 - Classes start from August at Amir Daghigh's office.
 - software that will be taught in these workshops are Rhino 1&2, Grasshopper, Revit, Adobe which will be held in a same order listed here because of their dependency on one another.

- Cost was roughly discussed but not finalized, but there is going to be a difference between members and non-members. (Members between \$40-\$60 & Non-members more than \$100)
 - Workshops will be held in two segments, there will be a gallery at the end of each segment.
 - Panel discussion should be held on June 22nd to discuss this matter further.

 - Event & Outdoor Committee
 - Our next trip.
 - Who wants to participate in these events? (It should not be only two people but try to have more participants in these events).
 - Research Committee
 - Coordinate with David Hedvat for his research topic.
 - Competition Committee
 - No update.
 - Suggestion made to send another email to all members who are interested in joining the committees.
- 2- Membership and Sponsors dues.
- Membership Committee
 - Mehrzad (the treasurer) has sent email too all members that have not paid their invoices, letting them know that they have one month to pay their dues.
 - Mehrzad has sent out 38 Invoices.
 - Tax
 - Mehrzad has filled up state Tax – No answer yet, still waiting to hear from IRS.
 - WAVE application was used for accounting which is done online.
 - We decided from previous board meetings, that we should send out invoices by January.
 - Question was asked by Mohammad Moayeri asking “how would you treat a new member who is becoming a member as of now.

- Based on by Law, 3.1.2, Base Dues for the remainder of the first calendar year of Membership shall be prorated by the Board and shall become due and payable when application for membership is approved.
 - Members have to be a member for three months before they can vote
 - By Law Committee is not active yet, whenever there is a need this committee will take place.
- 3- Architectural news to members.
- Ehsan has made a suggestion that we get digital subscriptions to Architectural magazines for SIAP, which is another benefit for our members.
 - He negotiated with Architectural Records and they proposed \$12 per year for between 0 to 50 members and if more than 50 to 400 it shall be \$10 per year.
 - Other magazines like Dwell and Architectural Digest are also an option but he hasn't negotiated with them yet.
 - Total \$500 for 50 members which will be sent out to everyone digitally. This is part of the benefit of anyone who becomes a member and it will be handed to them with their membership.
 - \$6000 is the amount we have gathered from our members up to now which is not finalized because some members have not paid their dues.
 - Board members approved this concept that we go after Architectural magazine subscription for our members.
 - Mohammad Moayeri's suggestion on how to get more members
 - Send out email to two groups, members and everyone on our email list.
 - Moayeri has asked a lot SIAP architects that have their own office to send him their consultant lists, which he thinks they all have the potential to become SIAP member.
 - Membership committee (maybe even sub-membership can take place) to contact all these potentials (contractor, consultant, etc.) to negotiate with them to become affiliate members.
 - Membership committee to follow up with the rest to keep this going.
 - Giving these potential members an incentive, for instance they can do marketing through our website to promote their business.

- Fariba's Art fair
 - We should support her by giving her a chance to have a public event at SIAP and present her work.
 - Board decided to send her the first email to see what her response is, but we should definitely support her to have an event and promote her work.
 - Call for artist-An email sent from event committee to all members to see if anyone is interested in presenting their work at SIAP and promoting their business.